

# Completing your application

# NPQs

St Edmundsbury and Ipswich  
Diocesan Multi Academy Trust

1. Apply via the DFE website here Register for a national professional qualification ([education.gov.uk](https://www.education.gov.uk)). You will need to have (or create) a GOV.ONE UK login.

2. Choose Church of England as your provider  
You will need your TRN.

If you don't have one you can get one here Teacher reference number (TRN) - GOV.UK ([www.gov.uk](https://www.gov.uk))

If you've forgotten or lost it, you can find it here Find a lost teacher reference number (TRN) ([education.gov.uk](https://www.education.gov.uk))

## Select your provider

- ☐ Ambition Institute
- ☐ Best Practice Network (home of Outstanding Leaders Partnership)
- ☒ Church of England
- ☐ Education Development Trust
- ☐ LLSE
- ☐ National Institute of Teaching
- ☐ Teacher Development Trust
- ☐ Teach First
- ☐ UCL Institute of Education

Continue

Page 3

## NPQ Route & Course Information

Course you applying for? (DfE Validated)

The course you have chosen to apply for will prefill here, please check that it is correct. If this is not the course you intended to apply for please register with the DfE and email us at: [npq@churchofengland.org](mailto:npq@churchofengland.org) so we can void your application.

NPQ Route \*

NPQ Standard

Please choose your NPQ Route. Before choosing please make sure you have watched the NPQ route video on page one of the form.

Leaders Like Us Participant?

☐ Leaders Like Us Participant

If you are apart of the Leaders Like Us programme, please click the check box. If not, please leave unchecked.

Cohort \*

Feb 24

4. To ensure you're with St Edmundsbury & Ipswich, **choose 18- Norfolk & Suffolk** from the drop-down list. Complete the rest of the form and submit to us- you will automatically be allocated to St Edmundsbury & Ipswich.

Once you've completed your form, a separate form will go to your sponsor for them to approve your application. This can sometimes be filtered to junk so please ask your sponsor to look out for it as you cannot be offered a place without sponsor

St Edmundsbury & Ipswich will receive your application, once your sponsor has endorsed it, and will issue you a provisional offer.

We will be in touch if we are unable to accept your application, for whatever reason.

If you have any problems with the application process or have any questions, please get in touch by emailing: [NPQ@churchofengland.org](mailto:NPQ@churchofengland.org)

3. Complete the Church of England form (you will get a copy automatically by email once you've completed the DfE form)

On Page 3, choose **NPQ Standard** as your route. Tick the box if you are part of our Leaders Like Us Programme (you will be aware if this is the case).

Choose your course start date.



Please note - your nearest Delivery Partner may be located in an Area adjacent to yours. We recommend you explore options surrounding where you are based.

Which area do you want to complete your training in?

18. Norfolk & Suffolk

Please note: National applies to only Executive Leadership and will be delivered by the Church of England's Foundation for Educational Leadership.