



St Edmundsbury and Ipswich Diocesan Multi Academy Trust

Terms of reference for Standards Committee

The Standards Committee is a Committee of the MAT Board. These terms of reference were reviewed and agreed at the committee meeting held on 15th September 2025 and ratified by the board on 16th October 2025.

Membership

The following table sets out the standing members of this committee and standing invitees:

Standing Members (Voting)		Standing Invitees (Non-Voting)	
Sarah Rees (Chair)	Director	Heather Hann	Head of Professional Development
Stephen Cole	Director	Claire Bourne	Head of SEND and Inclusion
Jane Sheat	Director		
Alister Gourlay	Director		
Tracey Caffull	CEO		
Quorum	2 Directors excluding CEO		
Meeting Frequency	Three meetings per year		
Election of the Chair will be annually by the committee			

Attendance and Clerking

- Meetings are normally held in person but attendance may be virtual.
- Agenda and minutes to be provided by the MAT Administrator.
- All meetings will be minuted. Confidential items will be put in a separate minute separately and not be published.
- The MAT Administrator will produce minutes of all meetings to be circulated to all trustees before the MAT Board following the committee meeting.

Purpose:

The Purpose of the Committee is to:

- Take a strategic overview of curriculum, quality and standards throughout the Trust.
- Ensure that the Trust works to raise standards in teaching and learning and pupil achievement.

Terms of Reference

- Monitor attainment and progress, including that of disadvantaged pupils
- Identify any areas of concern in respect of standards and performance and to implement and monitor an action plan with the Head of School Improvement/CEO.
- Ensure that the Trust's curriculum is balanced and meets the needs of all children/young people.
- Scrutinise and review relevant Trust policies for recommendation to the Trust Board.
- Ensure that effective processes are in place for the quality assurance of teaching and learning, the curriculum, inclusion and the sharing of good practice across the Trust.
- Support CEO in the creation, implementation and monitoring of the Trust's development plan and any post-Ofsted action plan.
- Advise the Trust Board with respect to targets for pupil/student achievement across the Trust.
- Ensure that effective arrangements are in place across the Trust for pupil support and representation, for monitoring attendance and for behaviour management.
- Ensure that safeguarding arrangements in schools are effective (for example through a system of safeguarding audits and implementing CPOMS)
- Monitor end of Key Stage outcomes annually
- Monitor CPD provision
- Monitor the annual MAT School Improvement Strategy and Action Plan
- Make recommendations to the full board

Committee Effectiveness and Review

- The Committee will conduct a periodic self-assessment of its effectiveness and review these Terms of Reference annually, with any proposed changes submitted to the Board for approval.